

Job Title: Technical Manager, MGH Imaging, Chelmsford, Breast Imaging Specialist

Job Location: Massachusetts General Hospital, Chelmsford, MA

General Overview:

Under general supervision of the Operations Manager, incumbent establishes, manages and monitors standards and processes; communicates and trains on systems to ensure MQSA, ACR, FDA regulations are adhered to and upheld to the MGH Imaging Department standards within Breast Imaging.

Incumbent will be responsible for all duties listed below at multiple off-site imaging locations and work closely with the hospital to ensure quality management and standard operating procedures.

Under the general supervision of the Operations Manager, the incumbent will also be responsible for daily site management of other modalities and personnel management.

Department Overview:

MGH Imaging, Chelmsford - performing Diagnostic Xray, Mammography, Bone Density and Ultrasound exams in Chelmsford, MA

Responsibilities:

Provision of suitable and current information and supervision concerning all Quality Control Breast Imaging at the off-site imaging locations.

Incumbent instructs and presents digital mammography training to staff.

Involved in the planning, forecasting and company requirements of all Breast Imaging equipment.

Works to ensure a safe workplace involving equipment and ergonomic issues for staff and patients.

Ensure staff competency pertaining to equipment usage-check PACS icon for image verification, send images to review station, follows ¿missing image protocol¿ to ensure exam QA.

Monitors and resolves all issues related to the ¿C¿ status list.

Monitors and reports technical call back issues to Operations managers.

Liaison with the medical physicist and vendor support personnel.

Liaison with external agencies including state and federal government agencies as it pertains to QC.

Ensure maintenance of all equipment pertaining to hospital, state, federal and ACR regulations/guidelines.

Train all incoming staff mammographers on Digital Mammography and approve their ability to begin working on patients.

Continuously monitor knowledge and information about digital activity and communicate this to staff.

Maintain and support all PACS & IT issues in the OCI Breast Imaging department, including daily QC for PACs & resolution of daily issues.

Attend meetings at the main campus and contribute to the Breast Imaging strategy and policy making issues that relate to Quality Control and Quality Assurance.

Seek professional development opportunities and capabilities through ongoing training, as provided by the hospital or elsewhere.

Requirements:

Travel between Chelmsford, Waltham and Boston as necessary

Maintains positive working relationship with main hospital mammography staff and radiologists as well as referring physicians

Perform staff technologist duties, as required.

Develop timescales to support equipment maintenance and inspections.

Report Breast Imaging changes in state, federal, and ACR standards and on performance.

Develop and provide training courses to staff on digital mammography Quality Control.

Ensures proper scheduling of screening and diagnostic patients at multiple locations.

Oversight of staff technologists and ability to write performance reviews

Skills/Abilities/Competencies Required:

Registered by ARRT in radiologic technology and mammography with a valid MA state license

Three years of digital mammography experience performing the work of a Mammography technologist.

BLS certificate

Organizational and record- keeping skills a must. Attention to detail, and ability to follow through on problem solving. Good communication skills and good written and oral presentation skills.

Hologic-Selenia experience preferred